



वाडिया हिमालय भूविज्ञान संस्थान
WADIA INSTITUTE OF HIMALAYAN GEOLOGY
(भारत सरकार के विज्ञान एवं प्रौद्योगिकी विभाग का एक स्वायत्तशासी संस्थान)
(An Autonomous Institution of Deptt. of Science & Technology, Government of India)
33, General Mahadev Singh Road/ 33, जी0एम0एस0 रोड
Dehradun देहरादून (Uttarakhand) - 248 001 (INDIA)

Annexure I

Manufacturer Authorized Dealer/Agent Retailer Service Provider

Form for Registration of Suppliers

1. Name of the Company/Firm/Agency/Individual: _____

2. a) Head Office / Registered Office : _____

Telephone No. : _____ Fax No. : _____

Email : _____ Web site (if any) _____

Date of Establishment : _____

b) Branch Office in Dehradun, Uttarakhand (if any): _____

Telephone No. : _____ Fax No. : _____

3. Name of Chief Executive /
Proprietor / Partners : _____

Telephone No. : _____ Fax No. : _____

Email : _____

4. Name & Designation of contact person: _____

Telephone No. : _____ Fax No. : _____

Email : _____

5. Contact Details for correspondence regarding enquiries /Purchase order /Purchase Follow-Ups from Institute:

Name & Designation of contact person: _____

Telephone No. : _____ Fax No. : _____

Email : _____

6. Central Public Procurement Portal ID _____

7. Category of registration _____

8. Name of Items _____

9. Other details (please specify): _____

10. Documents need to be provided.

Serial No.	Documents	Yes/ No	Number (i.e. GST No. /PAN CardNo. etc.)
1.	Copy of GST Registration Certificate.		
2.	Copy of PAN card.		
3.	Current dealership agreement from Principal/Manufacturer along with SSI/NSIC certificate (If Applicable).		
4.	Audited Statement of Accounts and Income Tax Return for the last three financial years.		
5.	Affidavit/ undertaking of not being blacklisted by any Govt. Agency/ department.		
6.	List of clients presently being served (IITS/ Research Institutes/public sector/private sector/others separately in the last three years) with Contact name & address with mobile no.		
7.	Bank Details on letter head along with cancelled cheque.		

DECLARATION BY SUPPLIERS

I confirm that

- 1) No employee or direct relation of any employee of WIHG, Dehradun is in way connected as Partner/Shareholder/Director/Advisor/Consultant/Employee etc. with the Company.
- 2) The information furnished are correct to the best of my knowledge and belief.

 (Signature of the Authorized Person (Suppliers) with Seal and Date)

Name (In Capital)_____

Place:_____

Date:_____